

STRATER HOTEL

HISTORIC DOWNTOWN DURANGO

Employment Application

Your complete application form will be maintained for six (6) months from the date of application. You may submit a new application at any time. You may attach a resume, but please complete this application as well.

Please Print _____

Date _____

Last Name			First Name			MI		
Street Address								
City			State			Zip		
Home Phone			Cell Phone			Email or other contact info		
Alternate Contact Information								
Name						Phone		
Please provide other names used for school or employment:								

Position(s) Applying for:				Days/Hours Available			
Full Time		Part Time		Summer Only		Temporary	
Are you currently employed?		Yes	No	In Yes, list names and position(s):			
If hired, can you submit proof of legal right to work in the US?		Yes	No	Are you 18 years or older?		Yes	No

How did you hear about our hotel?	
Have you ever worked for the Strater Hotel? Yes No If Yes, which department or position?	
Do you have any relative who currently work at this location? Yes No If Yes, list names and positions:	
* You need not disclose a conviction that a) has been judicially expunged or sealed b) for marijuana-related offense over 2 years old c) you have completed a pre- or post-trial diversion program. A conviction will not necessarily bar you from employment.	

EDUCATION				
Level	Name and Location of School	# of Yrs	Graduated?	Subjects Studied
HS				
College				
Other				
Other Degrees/licenses held				
Other special skills or abilities				
Activities (civic, athletic, etc.)				
Which language(s) other than English do you speak <i>fluently</i> ?				
Are you able to perform the essential functions of the job for which you are applying with or without reasonable accommodation? Yes No If No, please describe the function(s) that cannot be performed.				

WORK HISTORY

Please give accurate, complete information about your employment history for the pas 10 years. Start with present or most recent experience. You may include paid and volunteer work.

From	To	Company name and address	Type of Business
Hrs per week			
Beginning salary	Ending salary		Duties
Supervisors Name		Supervisors Contact information	

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Hrs per week			
Beginning salary	Ending salary		Duties
Supervisors Name		Supervisors Contact information	

Degrees/licenses held:
Other special skills or abilities:
Activities (civic, athletic, etc.)
What languages other than English do you speak fluently?
Are you able to perform the essential functions of the job for which you are applying with or without reasonable accommodation? Yes No In No, please describe the function(s) that cannot be performed.

PROFESSIONAL REFERENCES

List the name, address and/or phone number and relationship of three individuals (not relatives) who are familiar with your work:

1.
2.
3.

ACKNOWLEDGEMENT

PLEASE READ CAREFULLY, INITIAL EACH PARAGRAPH AND SIGN BELOW

_____ I certify that the statements I have made on this application are true and correct. I understand that any misrepresentations made on this application will be sufficient cause for denial of employment or discharge. I understand that employment with the Strater Hotel is "at will" and that either of us may terminate the relationship at any time, for any reason, with or without cause. I certify that if employed by the Strater Hotel, I will abide by the company rules and regulations.

_____ I authorize the Strater Hotel to investigate my background to determine my suitability for employment and to use any information lawfully obtained for any employment-related purpose permitted by law. This investigation may include checking with the schools and employers I have identified, reviewing criminal conviction and driving records, and verifying any other relevant information about me. I release and waive any claims I may have against and indemnify the Strater Hotel and any of the schools, former employers, and other persons or entities for any loss or injury I may sustain as a result of any disclosure made related to this application.

_____ The use, possession, or being under the influence of illegal drugs or alcohol while on Company time is prohibited and will result in disciplinary action, up to and including termination of employment. I hereby agree to submit to any lawful drug or integrity testing or post-offer medical examination that may be required as a condition of employment and understand that refusal to submit to such testing during the course of my employment may result in disciplinary action, up to and including discharge. I authorize any physician, hospital, laboratory, or collection site to release to the Strater Hotel the results of any test or examination or other information which may be necessary to determine my ability to perform the duties of a job for which I am being considered, prior to employment or in the future during my employment with the Strater Hotel.

Date

Signature

The Strater Hotel is an Equal Opportunity Employer and does not discriminate in hiring or employment, in accordance with the requirements of all applicable federal, state and local laws, on the basis of race, color, creed, religion, sex, sexual orientation, pregnancy, national origin, ancestry, age, marital or veteran status, physical or mental disability, medical condition or any other protected characteristic.